

State of New York  
County of Lewis  
Town of Watson

The Special Pre-Construction meeting was called to order by Supervisor Gerald Crowell at 2:00pm on Friday, July 24, 2020.

Town Officials Present:

Supervisor: Gerald Crowell  
Councilmen: Ronald Pominville, Jeff Hoch, Jim Freeman, Mike Hanno – Absent  
Town Clerk: Christina Merry

Also Present: Kevin Feuka C2ae, Donald Duprey C2ae, John Cieslak Iroquois Gas, Steven Willard C2ae, Ben Henderson Henderson Bros. Const., Adam Henderson Henderson Bros. Const., Steven Vanarnam C2ae, Eric Johnson USDA Rural Development, Mike Pleskach Watson Water Maintenance, Scott Chrzanowski S.C. Spencer Electric, Jeff Proulx North Country Contractors.

Pledge of Allegiance was led by Supervisor Crowell.

Supervisor Crowell welcomed everyone, stated it was posted as a Special Meeting so public could attend, and that it was being recorded for minute purposes.

The floor was then given to Kevin Feuka, C2ae.

**Kevin Feuka** then introduced Marcy Newman State Engineer for USDA, who was attending by Zoom, and also Tina Fredette, North Country Contractors, who was also attending by Zoom.

Notices to Proceed as of Friday, July 24, 2020 were signed by Supervisor Crowell.

North Country Contractors and S. C. Electric have Substantial Completion time of 365 days, to be completed by 7/24/2021, and Final Completion Time of 730 days, to be completed by 7/24/2022.

**Project Sign** has been ordered, and will be erected outside of the Town Offices.

Everything up to this point has been approved by Rural Development. If there are changes to be made, paperwork needs to be sent to Rural Development for approval. If it is an emergency change, Marcie Newman can give verbal approval, but then it must be followed up with paperwork.

**Main Water Line** will be installed first through the complete project, then the Laterals (to the residence) will come after.

**Steve Willard** C2ae was given the floor. Steve went over the Contractor Information Responsibilities, followed by the Owner Information and Responsibilities (Town of Watson), the Engineer/Architect Information and Responsibilities, and the Resident Project Representative Information and Responsibilities. These are the same for all four(4) Contracts.

**Marcie Newman** was then given the floor. She went over all procedures for making partial payments, Contract change orders, Davis Bacon, Wage Rates and Equal Employment Opportunity, American Iron and Steel, Safety Requirements, Construction Schedule, Rural Development Project sign, Permits and Environmental Conditions, Project acceptance and Final Payment.

Discussion regarding where the Job Trailer could go, Jeff Proulx had a couple of ideas, and then said he would talk with Highway Superintendent Dosztan to see if there was a place here. Supervisor Crowell explained that he had discussed it with Bob and they said it could be parked right behind the Town Offices where electricity is available, and during the winter it would be plowed as the Highwaymen keep the Town Office Building plowed. Also, Mr. Proulx stated that he would pay the electric bill while they are using power.

Questions followed. Supervisor Crowell explained the Town's policy for paying bills. Discussed that the Board would have to approve him submitting payments prior to the Board meeting & Abstracts.

A motion was made by Councilman Hoch, seconded by Councilman Freeman to allow the Supervisor to approve invoices for payment prior to Board Meetings.

Ayes: Ronald Pominville, Jeff Hoch, Jim Freeman

Nays: None

Motion so carried.

There was some discussion regarding a Grant of \$100,000.00 we were awarded, that has not come through yet for the water project.

A motion was made by Councilman Pominville, seconded by Councilman Hoch to adjourn at 5:40pm.  
All in favor.

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Christina M. Merry, Town Clerk